



अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
उद्योग निदेशालय
DIRECTORATE OF INDUSTRIES
पोर्ट ब्लेयर / PORT BLAIR

Dated the 14th June 2017.

OFFICE ORDER NO. : 60

In supersession of Office order No. 3854, 3855 and 3856, dated 21st October 2008 and in pursuance of the decision taken during the PMEGP Review meeting held on 16th March 2017, the Chief Secretary, Andaman & Nicobar Administration is pleased to constitute the District Level Task Force Committee [DLTFC] and Sub-committee to the District Level Task Force Committee for processing of loan applications online under PMEGP scheme from rural areas of the territory [excluding Neil, Havelock and Nancowry group of Islands] as under :

➤ **District Level Task Force Committee (DLTFC) for South Andaman district**

DLTFC for rural areas of South Andaman [excluding Neil Island, Havelock & Little Andaman]		Sub-committee to DLTFC for South Andaman exclusively for Little Andaman [Hut Bay] Tehsil	
Deputy Commissioner (SA), Port Blair	- Chairman	Tehsildar, Little Andaman	- Chairman
Lead Bank Manager, LBO, SBI, Port Blair	- Member	Lead Bank Manager, LBO, SBI, Port Blair or his authorized representative	- Member
Director of Industries-	- Member	Regional Manager, RO, SBI, Port Blair or his authorized representative	- Member
Regional Manager, RO, SBI, Port Blair	- Member	MD, A&N SCB, Port Blair or his authorized representative	- Member
MD, A&N SCB, Port Blair	- Member	Representatives from Panchayats as nominated by Tehsildar	- 3 members
Representatives from Panchayats as nominated by DC	- 3 members	Officer In-charge, NYKS, Little Andaman	- Special Invitee
Officer In-charge, NYKS, Port Blair	- Special Invitee	Representatives from MSME-DI	- Special Invitee
Officer In-charge, MSME-DI, Port Blair	- Special Invitee	Representatives from DBRAIT, Port Blair	- Special Invitee
Representatives from DBRAIT, Port Blair	- Special Invitee	Industries Promotion Officer, Ind. Dept, Hut Bay	- Convener
Executive Officer, A&NI KVIB	- Convener	Development Officer, A&NI KVIB	- Co-convener

➤ **District Level Task Force Committee (DLTFC) for North & Middle Andaman District**

DLTFC for North & Middle Andaman for processing the loan proposals of Mayabunder Tehsil			Sub-committee to DLTFC for N&M Andaman exclusively for Rangat Tehsil			Sub-committee to DLTFC for N&M Andaman exclusively for Diglipur Tehsil		
Deputy Commissioner (N&MA), Mayabunder	-	Chairman	Assistant Commissioner, Rangat	-	Chairman	Assistant Commissioner, Diglipur	-	Chairman
Lead Bank Manager, LBO, SBI, Port Blair / Mayabunder	-	Member	Lead Bank Manager, LBO, SBI, Port Blair or his authorized representative	-	Member	Lead Bank Manager, LBO, SBI, Port Blair / Mayabunder or his authorized representative	-	Member
Dir. of Industries, A&N Administration, Port Blair	-	Member	Regional Manager, RO, SBI, Port Blair or his authorized representative	-	Member	Regional Manager, RO, SBI, Port Blair or his authorized representative	-	Member
Regional Manager, RO, SBI, Port Blair or his authorized representative	-	Member	MD, A&N SCB, Port Blair or his authorized representative	-	Member	MD, A&N SCB, Port Blair or his authorized representative	-	Member
MD, A&N SCB, Port Blair or his authorized representative	-	Member	Development Officer, A&NI KVIB	-	Member	Development Officer, A&NI KVIB	-	Member
Rep. from panchayats as nominated by DC	-	3 members	Rep. from panchayats as nominated by Tehsildar	-	3 members	Rep. from panchayats as nominated by AC	-	3 members
Dist. Youth Coordinator, NYKS, Rangat	-	Special Invitee	Officer In-charge, NYKS, Rangat	-	Special Invitee	Dist. Youth Coordinator, NYKS, Diglipur	-	Special Invitee
Rep. from MSME-DI, Port Blair	-	Special Invitee	Rep. from MSME-DI, Port Blair	-	Special Invitee	Rep. from MSME-DI, Port Blair	-	Special Invitee
Rep from DBRAIT, Port Blair	-	Special Invitee	Rep from DBRAIT, Port Blair	-	Special Invitee	Rep from MSME-DI, Port Blair	-	Special Invitee
Executive Officer, A&NI KVIB	-	Convener	Industries Promotion Officer, Ind. Dept, Bakultala	-	Convener	Rep from DBRAIT, Port Blair	-	Special Invitee
						Industries Promotion Officer, Ind. Dept, Diglipur	-	Convener

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➤ **District Level Task Force Committee (DLTFC) for Nicobar District**

DLTFC for Car Nicobar		Sub-committee to DLTFC for Nicobar district exclusively for Campbell Bay	
Deputy Commissioner (Nicobar), Car Nicobar	-	Chairman	Assistant Commissioner, Campbell Bay
Lead Bank Manager, LBO, SBI, Port Blair or his authorized representative	-	Member	Lead Bank Manager, LBO, SBI, Port Blair or his authorized representative
Dir. of Industries, A&N Administration, Port Blair or his authorized representative	-	Member	Regional Manager, RO, SBI, Port Blair or his authorized representative
Regional Manager, RO, SBI, Port Blair or his authorized representative	-	Member	MD, A&N SCB, Port Blair or his authorized representative
Development Officer, A&NI KVIB	-	Member	Development Officer, A&NI KVIB
MD, A&N SCB, Port Blair or his authorized representative	-	Member	Rep. from panchayats as nominated by AC
Rep. from Tribal Council as nominated by DC	-	3 members	Dist. Youth Coordinator, NYKS, Campbell Bay
Dist. Youth Coordinator, NYKS, Car Nicobar	-	Special Invitee	Rep. from MSME-DI, Port Blair
Rep. from MSME-DI, Port Blair	-	Special Invitee	Rep from DBRAIT, Port Blair
Rep from DBRAIT, Port Blair	-	Special Invitee	Industries Promotion Officer, Ind. Dept, Campbell Bay
Executive Officer, A&NI KVIB	-	Convener	

However, the applications being recommended by the sub-Committee to the DLTFC will be forwarded to the concerned Banks through LDM, LBO, SBI, Port Blair only after obtaining approval of Deputy Commissioner of the concerned District.

The terms of reference of Task Force Committee and Sub-Committee to Task Force Committee under PMEGP shall be as under:

- To examine the practical applicability of the project
- To examine the financial viability of the project
- To examine the technical feasibility of the project.

The District Level Task Force Committee and Sub-Committee to the District Level Task Force Committee will scrutinize the applications based on the experience, technical qualification, skill, viability of the project at the concerned areas so as to assess their knowledge about the proposed project, aptitude, interest, skill and entrepreneurship abilities, market availability, sincerity to repay the loan and ability to make the project a success. The District Level Task Force Committee and Sub-Committee to the District Level Task Force Committee will meet once in a month or as decided by the Chairman of the Committee or Sub-Committee, based on the target of the concerned area and number applications received.

The Committee will consider each application and make its recommendation on-line. The decision of the DLTFC will be conveyed on-line to the Programme Implementing



Agencies within 3 working days of the meeting electronically. The concerned Agency will within 48 hours of the receipt of decision of DLTFC forward the recommended application to the concerned Banks. This entire process has to be completed within 45 days of receipt of application on line. **There shall preferably be no interviews by the DLTFC**, however, if considered necessary DLTFC may call the applicant for personal interaction/interview. In case of rejection, the reasons for rejection should be clearly conveyed to the applicant. Applicant, if not satisfied with the recommendations of the Committee, can file grievance against such rejection to the Executive Officer, A&NI KVIB or State Director, KVIC of the concerned State, whoever is senior.

The Bank will appraise the projects and take their own credit decision on the basis of viability of each project. **No collateral security will be insisted upon by Banks in line with the guidelines of RBI for projects involving loan upto Rs.10 lakh in respect of the projects cleared by the Task Force.** However, they will appraise projects both technically and economically after ensuring that each project fulfills *inter alia* the criteria of

- i. Industry
- ii. Per Capita Investment
- iii. Own Contribution
- iv. Rural Areas (projects sponsored by KVIC/ KVIB) and
- v. Negative List
- vi. It is essential that the applications cleared by the District Task Force also fulfill these requirements at that stage itself so as to avoid delays in approval of loans in Banks.

The Banks will either sanction or reject the loan application within a stipulated period. Sanction will be issued based on the online sanction letter and copies of the sanction order will be sent to the applicant (by e-mail/hard copy) as well as to KVIC/ KVIB within 30 days from the receipt of DLTFC recommended application from the Programme Implementing Agency. The sanction letter will also be automatically forwarded to the concerned RSETI, for conduct of EDP training in case where the applicant has not undergone the training. The prescribed EDP training is mandatory before releasing of loan by the Banks.

The applicant will deposit his own contribution and copy of EDP training certificate to the financing bank within 10 working days, of receiving the communication of his sanction of loan.

Bank will release the first installment of the loan either in full or partly and submit the claim for Margin Money subsidy online through the on-line portal of Nodal Bank/KVIC Portal.

The online claim form will be automatically checked for the fulfillment of two conditions (i) the date of release of first installment is prior to the date of filing of Margin Money subsidy claim and (ii) the amount of first installment released is more than the Margin Money subsidy amount claimed. KVIC will validate the subsidy claim and upload on to the Nodal Bank portal within 3 working days.

Nodal Bank will transfer the Margin Money subsidy claim amount validated by KVIC to the respective financing bank branch within 24 hours of the receipt of validation.

Once the Margin Money (subsidy) is received in the Bank in favour of the loanee, within 24 hours it should be kept in the Term Deposit Receipt(TDR) of **three years** at branch level in the name of the beneficiary/Institution. **No interest will be paid on the TDR and no interest will be charged on loan disbursed to the corresponding amount of TDR.**

Efforts will be made to send SMS/e-mail alerts to the applicant automatically by the system or by the concerned officials at each of the above stages.

In case the Bank's advance goes "bad" before the **three year** period, due to reasons, beyond the control of the beneficiary, the Margin Money (subsidy) will be returned to the KVIC alongwith the interest. In case any recovery is effected subsequently by the Bank from any source whatsoever, such recovery will be utilized by the Bank for liquidating their outstanding dues.



[Ajit Anand]

Director of Industries

F. No. – 2-351/IND/KVIB/PMEGP/2016-17

Copy to :

1. Sr. PS to the Chief Secretary, A&N Administration, Port Blair.
2. Sr. PS to Secretary [Ind.], A&N Administration, Port Blair.
3. The Principal, Dr. B.R.Ambedkar Institute of Technology, Pahargaon, Port Blair.
4. The Deputy Commissioner [SA], A&N Administration, Port Blair.
5. The Deputy Commissioner [N&MA], A&N Administration, Mayabunder.
6. The Deputy Commissioner [Nic], A&N Administration, Car Nicobar.
7. The Assistant Commissioner, A&N Administration, Diglipur.
8. The Assistant Commissioner, A&N Administration, Rangat.
9. The Assistant Commissioner, A&N Administration, Campbell Bay.
10. The Tehsildar, A&N Administration, Little Andaman.
11. The Managing Director, A&N State Co-operative Bank, Port Blair.
12. The Regional Manager, Regional Office, SBI, Port Blair.
13. The Lead District Manager, Lead Bank Office, SBI, Port Blair.
14. The Deputy Director [I/c], MSME-DI, Dollygunj.
15. The District Youth Coordinator, NYKS, Port Blair.
16. The District Youth Coordinator, NYKS, Diglipur.
17. The District Youth Coordinator, NYKS, Rangat.
18. The District Youth Coordinator, NYKS, Car Nicobar.
19. The District Youth Coordinator, NYKS, Campbell Bay.
20. The Industries Promotion Officer, Industries Department, ITC, Diglipur.
21. The Industries Promotion Officer, Industries Department, ITC, Bakultala.
22. The Industries Promotion Officer, Industries Department, ITC, Hut Bay
23. The Industries Promotion Officer, Industries Department, ITC, Car Nicobar.
24. The Industries Promotion Officer, Industries Department, ITC, Campbell Bay.
25. The Deputy Chief Executive Officer [EZ], KVIC, Kolkata.
26. The State Director, KVIC, Kolkata.
27. The Director [PMEGP, KVIC, Mumbai.
28. The General Manager, District Industries Centre, A&N Administration, Port Blair.
29. The Chief Manager, Syndicate Bank, Port Blair.



Director of Industries

27/06/17