

FORMAT FOR SPONSORING THE BENEFICIARY FOR UNDERGOING EDP TRAINING

ATTESTED
PHOTO OF THE
BENEFICIARY

1. Name & Address of the beneficiary :
2. Name of the Activity :
3. Location of the Unit :
4. Whether the beneficiary belongs to SC/ST/OBC/Minority/Ex-Servicemen/PHC/Women OR General :
5. Name of Financing Bank with add. :
6. Total cost of the Project : C.E. : _____ W.C. _____
7. Amount sanctioned with date :
8. If the beneficiary is Institution, Trust, Co-op. Society, Name & Designation of the Representative : a) Name _____
: b) Designation _____

I hereby sponsor Shri/Smt./Kum. _____ for undergoing EDP Training at your Training Institute.

Place :
Date :

Signature of the Branch Manager
(With Seal)

To,
1) The Principal,

2) The State/Regional Director, KVIC/CEO, KVIB/GM, DIC
_____ for kind information,

.....
(Certificate to be issued by Training Centre)

Shri/Smt./Kum. _____ sponsored by the above said Banks has undergone _____ days EDP Training from _____ to _____. Kindly send the recoupment of the expenditure of Rs. _____ at the earliest.

Place :
Date :

Signature of the Principal/Incharge
of the Training Centre

To,
The State/Divisional Director, KVIC/CEO, KVIB/GM, DIC

Copy to : The Branch Manager (Financing Branch)

